

**British Columbia Process & Automation Show
Wednesday, March 4th, 2020
Invitations**

Dear Exhibitor,

Enclosed are Show Invitations to make it easy and convenient for you to invite your existing and potential customers to the Vancouver Show.

Please make sure the invitations get to all of your representatives and they know they are expected to distribute them in their territories.

It is important that everybody does their part in promoting the show to ensure a successful day for all exhibitors.

If anybody has any suggestions how Canadian Process Equipment & Control News can help the turnout - *let us know*.

Passports: CPE&CN is giving away a Hockey Sweater to a lucky guest. Passports will be available at the registration desk on the day of show. Guests will receive one as they register. Details for the draw are on the Passport.

Extra Invites: If you need extra invites call 905 770-8077 or email cpe@cpecn.com.

Set Up: SHOW SET UP TIME IS 7:00 A.M., WEDNESDAY, MARCH 4, 2020 (DAY OF THE SHOW).

Shipping Information: Address your shipments to:

Process & Automation Show – March 4th
C/O Executive Airport Plaza
7311 Westminster Highway
Richmond, BC, V6X 1A3

Tel: 604 278-5555

***** Shipments will only be accepted on Tuesday, March 3rd *****

You may use any shipper you wish; we will be using Shipex. If you want to contact them for service & price quotation, call Lynn at 514 574-8485.

Hotel Room Information: There is a block of rooms with a rate of \$159.00. The cut off date for this rate is Friday, February 14th, 2020. Quote "Canadian Process Equipment & Control News" for the rate. Call 604 278-5555 or 1-800-663-2878 to make a reservation.

N.B. Make sure you send a display that adheres to our attached show rules.